



## STANDARD 12: INFORMATION RESOURCES AND TECHNOLOGY

**The Standard:** Information resources, materials, and technology are accessible and of adequate scope, quantity, and quality to facilitate the school's pursuit of its total educational program. These resources encourage all students and staff to broaden and extend their knowledge and skills. Access to appropriate information resources and technology is provided for students and staff. Appropriate instruction is offered to develop student and staff inquiry, research, and information literacy skills. Information technology equipment is functional and well maintained.

### *Indicators for all schools:*

<i>Degree of Implementation</i>	<i>MSA Indicator</i>
	<b><u>Information Resources</u></b>
4 3 2 1 na	Information resources are properly catalogued, housed, and periodically reviewed for relevancy and currency.
4 3 2 1 na	Media center staff is sufficient and appropriately qualified to provide effective services to students and staff.
4 3 2 1 na	Adequate orientation about the use of media services, learning resources, and equipment is provided to the staff and students.
4 3 2 1 na	Information resources are appropriately supported annually with funding from the school's budget.
4 3 2 1 na	Information resources are age- and developmentally appropriate, current, and reflect social and cultural diversity.
4 3 2 1 na	Staff and students are provided opportunities to offer input into the types, quality, and format of the information resources provided.
	<b><u>Technology</u></b>
4 3 2 1 na	The technology resources staff is sufficient and appropriately qualified to provide effective service to students and staff.
4 3 2 1 na	Technology resources are appropriately maintained and supported annually with funding from the school's budget.
4 3 2 1 na	Adequate skills training on the use of technology resources and equipment is provided to the staff and students.
4 3 2 1 na	The school implements written policies and procedures for acceptable use of technology.
4 3 2 1 na	Long-range planning activities are in place to ensure that the school keeps pace with technological changes.

*Indicators for schools with early age programs:*

<i>Degree of Implementation</i>	<i>MSA Indicator</i>
4 3 2 1 na	Various forms of technology, including computers, cameras, and audio recording equipment, are provided for supervised, active use by children.
4 3 2 1 na	Passive media (e.g., television, videos) are limited to appropriate content and used only as an infrequent, specific support for topics addressed in the curriculum.

*Indicators for schools that provide distance education:*

<i>Degree of Implementation</i>	<i>MSA Indicator</i>
4 3 2 1 na	The technology system is adequate to deliver the educational program, available when needed, and reliable.
4 3 2 1 na	The school provides students with reasonable technical support for the educational technology hardware, software, and delivery system required to implement the educational program.

What are the school's strengths in meeting this standard?

What are the school's needs in meeting this standard?

Prioritize any plans for improvement for meeting this standard.